

St.Rock's College of Commerce and Science

SC/ST Cell

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most backward groups of Indian society. The SC/ST Cell of the College was established with the primary aim of empowering the SC and ST students in the College, and assisting them in their curricular, co-curricular and extra-curricular activities. The Cell has been set up to help students from these communities become part of the mainstream and achieve all-round development.

Objectives

- To ensure equal opportunities for education of SC/ST students
- To facilitate financial support to students from these communities from governmental agencies and other sources
- To make the SC/ST students aware of the various scholarships schemes of the Central and Government of Maharashtra
- To encourage these students to enroll for courses, workshops, programs, etc. which the College offers students in an attempt to equip them with the skills needed for their careers
- To provide prompt counseling for any emotional emergencies arising on account of any event on the College campus
- To ensure that the College follows the reservation policy as laid down by the Government of Maharashtra
- To provide these students with a grievance redressal mechanism in addition to the regular redressal mechanism

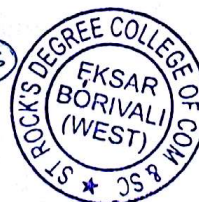
Functions and Activities

- To collect reports and information of Government of Maharashtra and UGC's orders on various aspects of education and employment of SC/ST students.
- To publicize the various Central and State Government scholarship schemes and any updates in these matters.
- To coordinate with other College Cells and Committees such as the Mentoring Cell, Placement Cell, Students' Council, Sports Council, Cultural Council, etc. and ensure that students from SC/ST communities participate in their activities.
- To coordinate with Programme Coordinators, Department Heads and the Mentoring Council to identify students from these communities who need special assistance such as remedial classes and bridge courses, as well as those who are advanced learners and could be given extra attention and guidance

The SC/ST Cell will comprise the following members:

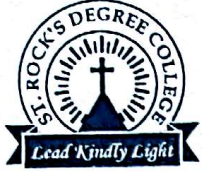
- Three faculty members, at least one of whom will be from either SC or ST community
- One of the faculty members will be the Chairperson of the Cell
- College Librarian
- College Director of Physical Education & Sports
- Office Staff dealing with Scholarships for students from the SC/ST communities

DUTIES & RESPONSIBILITIES OF SC/ST CELL:



- Ensuring an environment where students from these categories feel safe and secure.
- Making students from these communities aware of the various scholarships programmes of the Govt. of Maharashtra, Govt. of India and UGC.
- Motivating and assisting students from these communities to apply for the various scholarships mentioned above.
- Collecting data about students who have received scholarships.
- Collection of reports and information of Govt. of Maharashtra, Govt. of India and UGC's orders on various aspects of education and employment of these categories of students.
- Carrying out capacity-building programmes for these students, as per the need.
- Providing a mechanism to redress the grievance of students from these communities.
- Sending reports to the respective Govt. Departments/Commissions about the number of students enrolled.





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**ST. ROCK'S DEGREE COLLEGE OF
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(Affiliated to Mumbai University)

M.M.C. School Bldg., Telepakhadi, Eksar Village, Borivali (W), Mumbai-400 092 • Tel.: 2891 4161

Ref. No.:

Date:

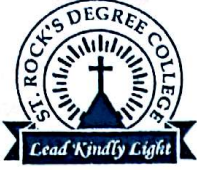
02/07/2022

Committee Members 2022 - 23

Sr. No.	Members	Designation	Mobile No	Email.Id	Sign
1	Ms. Nirja Sharan	Chairman	9821979193	sharan.nirja10@gmail.com	
2	Ms. Chandana Dhas	Senior Head Clerk	9930494473	chandanaadhas1961@gmail.com	
3	Mr. Sunil Yadav	College Director of Physical Education & Sports	8850902528	yadavsunilkumar03@gmail.com	
4	Ms. Bhavana Arote	College Librarian	7738236554	bhavanakomu2025@gmail.com	
5	Ms. Sanjivani Telange	Senior Clerk	9892056344	sanjivanitelange@gmail.com	
6	Mr. Mohit sharma	Member	9869310075	mohitsharma.mks@gmail.com	
7	Mr. Amrut Rumde	Member	9768711289	amrutrumde@yahoo.com	
8	Ms.Aishwarya Shinde	Member	9136390397	aishshinde98@gmail.com	

Chairman





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Date:

02/07/2022

NOTICE FOR THE 1st MEETING OF THE SC/ST COMMITTEE FOR THE AY 2023-24
The SC/ST Committee Meeting is scheduled on Monday, 04/07/2022 at 12:00 pm at
St. Rock's College of Commerce & Science

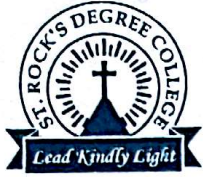
Sr. No.	Members	Designation	Sign
1	Ms. Nirja Sharan	Chairman	
2	Ms. Chandana Dhas	• Senior Head Clerk	
3	Mr. Sunil Yadav	College Director of Physical Education & Sports	
4	Ms. Bhavana Arote	College Librarian	
5	Ms. Sanjivani Telange	Senior Clerk	
6	Mr. Mohit sharma	Member	
7	Mr. Amrut Rumde	Member	
8	Ms. Aishwarya Shinde	Member	

Agenda

Eligibility and documents required for SC/ST scholarship.

Chairman





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Ref. No.:

Date:

Meeting of SC/ST Committee held under Chairmanship on Monday, 04/07/2022 at 12:00 pm at St. Rock's College of Commerce & Science.

Sr. No.	Members	Designation	Sign
1	Ms. Nirja Sharan	Chairman	
2	Ms. Chandana Dhas	Senior Head Clerk	
3	Mr. Sunil Yadav	College Director of Physical Education & Sports	
4	Ms. Bhavana Arote	College Librarian	
5	Ms. Sanjivani Telange	Senior Clerk	
6	Mr. Mohit sharma	Member	
7	Mr. Amrut Rumde	Member	
8	Ms. Aishwarya Shinde	Member	

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

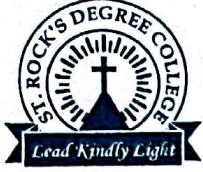
Agenda for the meeting.

Eligibility and documents required for SC/ST scholarship.

Minutes of meeting

- Applicant need following documents for SC/ST scholarship:
- Caste (SC/ST) certificate.
- Matriculation certificate (Photocopy).
- Passport size photographs.
- Student's Adhaar card.
- Parent's Adhaar cards.
- Bank passbook (Photocopy).
- In case of death of both mother and father, student can apply through guardian. The Guardian has to give the affidavit.





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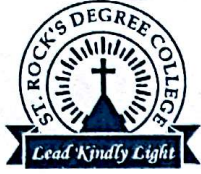
Resolutions:

1. The SC/ST (creamy and non creamy layers) reservation guidelines as provided by NBU need to be abided strictly during the admission to ensure seats reserved for the SC/ST students.
2. The cut off for SC/ST, however, cannot be more than 20%.
3. Reserved Seats not filled during admission should not be converted into unreserved seats. However, it should be filled by other reserved category candidates.

Without permission from Higher Education Department, no reserved and vacant seats be converted to unreserved category seats.

Chairman





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Ref. No.:

Date:

22/12/2022

NOTICE FOR THE 2nd MEETING OF THE SC/ST COMMITTEE FOR THE AY 2023-24

The SC/ST Committee Meeting is scheduled on Friday, 23/12/2022 at 12:00 pm at St. Rock's College of Commerce & Science

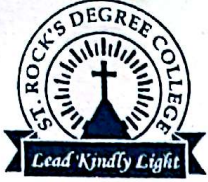
Sr. No.	Members	Designation	Sign
1	Ms. Nirja Sharan	Chairman	
2	Ms. Chandana Dhas	• Senior Head Clerk	
3	Mr. Sunil Yadav	College Director of Physical Education & Sports	
4	Ms. Bhavana Arote	College Librarian	
5	Ms. Sanjivani Telange	Senior Clerk	
6	Mr. Mohit sharma	Member	
7	Mr. Amrut Rumde	Member	
8	Ms. Aishwarya Shinde	Member	

Agenda

To aware the Students of SC/ST Community

Chairman





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Ref. No.:

Date:

Meeting of SC/ST Committee held under Chairmanship on Friday, 23/12/2022 at 12:00 pm at St. Rock's College of Commerce & Science.

Sr. No.	Members	Designation	Sign
1	Ms. Nirja Sharan	Chairman	
2	Ms. Chandana Dhas	• Senior Head Clerk	
3	Mr. Sunil Yadav	College Director of Physical Education & Sports	
4	Ms. Bhavana Arote	College Librarian	
5	Ms. Sanjivani Telange	Senior Clerk	
6	Mr. Mohit sharma	Member	
7	Mr. Amrut Rumde	Member	
8	Ms. Aishwarya Shinde	Member	

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the 2nd meeting of SC/ST Cell

Resolutions:

1. As no complains/grievances are received from students the committee feels happy that it has successfully completed the overall monitoring task for the wellbeing of the SC/ST students and staff.
2. Encourage the students to participate in the various initiatives of Entry into Services Program.
3. To aware the Students of SC/ST Community regarding the various schemes & programmes of State & Central Government for this Orientation Programme will be organised by SC/ST Committee throughout the Year.

Chairman

