

**SHRI HARI EDUCATIONAL TRUST'S**  
**ST. ROCK'S DEGREE COLLEGE OF**  
**COMMERCE & SCIENCE**

(Affiliated to Mumbai University)

M.M.C. School Bldg., Telepakhadi, Eksar Village, Borivall (W), Mumbai-400 092 • Tel.: 2891 4161

Ref. No.:

Date: 02/08/2022

**St.Rock's College of Commerce and Science**

**Office Order**

As per the regulation "Grievance Redressal Committee has been constituted for the Academic Year 2022-23. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parent, interested party etc.

| Sr. No. | Members                   | Designation    | Mobile No. | Email.Id                   | Sign |
|---------|---------------------------|----------------|------------|----------------------------|------|
| 1       | Ms. Nirja Sharan          | Chairman       | 9821979193 | sharan.nirja10@gmail.com   |      |
| 2       | Mr. Mohit Sharma          | Member         | 9892056344 | mohitsharma.mks@gmail.com  |      |
| 3       | Mr. Amrut Rumde           | Member         | 9768711289 | amrutrumde@yahoo.com       |      |
| 4       | Ms. Aparna Surve          | Member         | 9869310075 | rawate.aparna@gmail.com    |      |
| 5       | Ms. Manali Jani           | Member         | 7021174083 | manali.jani1993@gmail.com  |      |
| 6       | Ms. Reena Kumar           | Member         | 9820671550 | reena.alokkumar@gmail.com  |      |
| 7       | Mr. Naresh Purohit        | Member         | 9892441740 | n_d_purohit@yahoo.co.in    |      |
| 8       | Choudhary Shivam Janardan | Student Member | 9004856593 | shiv24am@gmail.com         |      |
| 9       | Rajak Payal Kumar         | Student Member | 9304149768 | rajakpayalkumari@gmail.com |      |

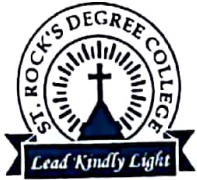
All concerned are requested to take note of above and approach the chairman or any if the member(s) of the committee about the grievance, if any, in writing.

PRINCIPAL



CC: -

1. All the concerned
2. Office Copy



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Ref. No.:

Date: 02/08/2022

**NOTICE FOR GRIEVANCE REDRESSAL COMMITTEE 1<sup>ST</sup> MEETING FOR**

**A.Y. 2022-23**

The meeting of Grievance Redressal Committee of Monday, 04/08/2022 at 11.30 am at  
St. Rock's College of Commerce And Science

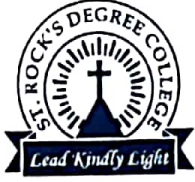
| Sr. No. | Members                      | Designation    | Signature of Member Present |
|---------|------------------------------|----------------|-----------------------------|
| 1       | Ms. Nirja Sharan             | Chairman       |                             |
| 2       | Mr. Mohit Sharma             | Member         |                             |
| 3       | Mr. Amrut Rumde              | Member         |                             |
| 4       | Ms. Aparna Surve             | Member         |                             |
| 5       | Ms. Manali Jani              | Member         |                             |
| 6       | Ms. Reena Kumar              | Member         |                             |
| 7       | Mr. Naresh Purohit           | Member         |                             |
| 8       | Choudhary Shivam<br>Janardan | Student Member |                             |
| 9       | - Rajak Payal Kumar          | Student Member |                             |

**Agenda of the Meetings:**

1. To take Cognizance of matter came in front of committee-NO such matter reported.
2. Any other matter with the permission of the Chair.

Chairman





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Ref. No.: The meeting of Grievance Redressal committee of Monday, 04/08/2022 at 11.30 am at <sup>Date</sup>

**St. Rock's College of Commerce And Science**

**Members Present:-**

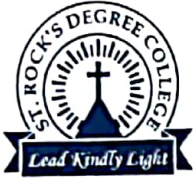
| Sr. No. | Members                      | Designation    | Sign |
|---------|------------------------------|----------------|------|
| 1       | Ms. Nirja Sharan             | Chairman       |      |
| 2       | Mr. Mohit Sharma             | Member         |      |
| 3       | Mr. Amrut Rumde              | Member         |      |
| 4       | Ms. Aparna Surve             | Member         |      |
| 5       | Ms. Manali Jani              | Member         |      |
| 6       | Ms. Reena Kumar              | Member         |      |
| 7       | Mr. Naresh Purohit           | Member         |      |
| 8       | Choudhary Shivam<br>Janardan | Student Member |      |
| 9       | Rajak Payal Kumar            | Student Member |      |

**Members Absent:- 03**

**QUORUM:-** The Chairman took the chair and declared that the required quorum was present to convene the meeting.







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Ref. No.: Minutes of Grievance Redressal Committee meeting held on 8<sup>th</sup> August, 2022

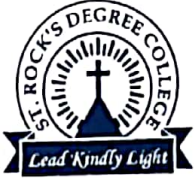
Meeting of the faculty members of Grievance-Redressal Committee was held on Monday, 8<sup>th</sup> August, 2022 at 11:00 AM in the College. The meeting was chaired by Ms. Nirja Sharan (Principal St. Rock's College). Ms. Nirja Sharan congratulated all the faculty members for their efforts in redressing previous Grievances of the College for the previous year 2021 - 22. She explained the Rules and Regulations as per UGC guidelines. The principal also suggested the few measures.

After the thorough discussion the following decisions were taken.

- 1) A notice of revaluation / rechecking of papers will be issued immediately after result declaration of the Semester Examinations
- 2) A form of revaluation / rechecking will be made available to the students from office staff from the date of result declaration for 7 working days.
- 3) 'Mr. Shivam Chaudhary & Ms. Payal Rajak' from FYBMS - Student representatives are nominated on the Committee list by the opinion of other Primary Members

  
Chairman





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Ref. No.:

Date: 22/03/2023

**NOTICE FOR GRIEVANCE REDRESSAL COMMITTEE 2<sup>st</sup> MEETING FOR**

**A.Y. 2022-23**

The meeting of Grievance Redressal Committee of Wednesday, 23/03/2023 at 11.30 am at

| Sr. No. | Members                   | Designation    | Signature of Member Present |
|---------|---------------------------|----------------|-----------------------------|
| 1       | Ms. Nirja Sharan          | Chairman       |                             |
| 2       | Mr. Mohit Sharma          | Member         |                             |
| 3       | Mr. Amrut Rumde           | Member         |                             |
| 4       | Ms. Aparna Surve          | Member         |                             |
| 5       | Ms. Manali Jani           | Member         |                             |
| 6       | Ms. Reena Kumar           | Member         |                             |
| 7       | Mr. Naresh Purohit        | Member         |                             |
| 8       | Choudhary Shivam Janardan | Student Member |                             |
| 9       | Rajak Payal Kumar         | Student Member |                             |

**Agenda of the Meetings:**

- To take Cognizance of matter came in front of committee-NO such matter reported.
- Any other matter with the permission of the Chair.

Chairman



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**Ref. No.:** The meeting of Grievance Redressal Committee of Wednesday, **Date:** 11.30 am at  
23/03/2022

**Members Present:-**

| Sr. No. | Members                      | Designation    | Sign |
|---------|------------------------------|----------------|------|
| 1       | Ms. Nirja Sharan             | Chairman       |      |
| 2       | Mr. Mohit Sharma             | Member         |      |
| 3       | Mr. Amrut Rumde              | Member         |      |
| 4       | Ms. Aparna Surve             | Member         |      |
| 5       | Ms. Manali Jani              | Member         |      |
| 6       | Ms. Reena Kumar              | Member         |      |
| 7       | Mr. Naresh Purohit           | Member         |      |
| 8       | Choudhary Shivam<br>Janardan | Student Member |      |
| 9       | Rajak Payal Kumar            | Student Member |      |

**Members Absent:- 02**

**QUORUM:-** The Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Minutes of Grievance Redressal Committee meeting held on 23<sup>rd</sup> March, 2023**

A meeting of the grievance redressal committee to redress the grievances of the students related to revaluation / rechecking was held on 23<sup>rd</sup> March 2023 at 11:30 AM in the College. The principal welcomed the members and conveyed thanks to all the teaching and non-teaching staff for smooth conduction of examination held in November & December 2022.

**The following actions were taken**

- 1) Four students applied for Rechecking / Revaluation for External Examinations of SEM - I and III
- 2) All 4 students who applied for Rechecking / Revaluation were handed over with New Mark sheets after Rechecking / Revaluation.
- 3) The Principal congratulated to all the Committee members for this achievement.

Chairman

